

# Combustion Equipment COMPLIANCE CHECKLIST

Organization _____	Date _____		
Building _____	Location _____		
CHECKLIST ITEMS	Compliant	NOT Compliant	
1. Does activity have a copy of, and are they familiar with the CNRMA Clean Air Act Compliance Guide? <i>Comments:</i>			
2. Are written Standard Operating Procedures (SOP's) kept demonstrating proper operation and maintenance of equipment (based at minimum on manufacturer recommendations)? <i>Comments:</i>			
3. Is employee training documented to demonstrate familiarization with the SOP's (documentation includes date and location of training, topic and attendees)? <i>Comments:</i>			
4. Are maintenance records kept, including a written maintenance schedule and records of scheduled and nonscheduled maintenance? <i>Comments:</i>			
6. Are fuel delivery invoices kept showing supplier name, delivery date, amount (gallons oil), delivery location, ASTM D396, and maximum sulfur content? <i>Comments:</i>			
7. Are all records kept on-site and available for unannounced inspections for 5 years? <i>Comments:</i>			
8. Are monthly visible emissions observation logs kept? <i>Comments:</i>			
9a. Are monthly fuel usage logs kept? <i>Comments:</i>			
9b. Are monthly operating hour records kept? <i>Comments:</i>			
9c. Are records kept to show the reason for each operation of the emergency generator(s)? <i>Comments:</i>			